

## CHAPTER 25. ADMINISTRATIVE REVIEW PROCEDURES

### SECTION 25.01 PURPOSE

In order to insure fair play and due processing the administration of the affairs, ordinances and resolutions of the City of Mondovi the Common Council hereby declares that the provisions of Ch. 68 of the Wis. Stats., relating to municipal administrative review procedures shall be in full force and effect in the City of Mondovi, except as provided in Sec. 25.04 of this Ordinance.

### SECTION 25.02 INITIAL REVIEW

All officers, employees, agents, agencies, committees, boards and commissions of the City of Mondovi shall comply with the requirements of Chapter 68 of the Wis. Stats. and shall conduct initial administrative reviews of their own determinations in accordance with s. 68.09 Wis. Stats. upon the filing of a proper written request thereof.

### SECTION 25.03 ADMINISTRATIVE APPEALS

The Administrative Review Appeals Board shall be the Common Council. The Mayor shall serve as chairman of the board and shall vote as a member of the board. The board may act with less than full membership but not less than a quorum. A member may be excused from acting in the event of a conflict and the quorum requirements shall be adjusted accordingly. If the request for a review of determination pursuant tot s. 68.08 WI. Stats. is made directly to the Common Council, the review for the initial determination shall be held in the manner provided and in compliance with s. 68.11 Wis. Stats. In such case, the determination shall be the final determination as provided in s. 68.12 Wis. Stats. and there shall be no further administrative review.

### SECTION 25.04 SAVING CLAUSE

The provisions of any section of the Municipal Code providing specific procedures for administrative review are hereby ratified. Provisions of this Chapter shall not be deemed to repeal or supersede the provisions of any other section of the municipal Code in conflict herewith.