



City of MONDOVI

156 S. Franklin St., Mondovi, WI 54755

Tel. 715-926-3866

Council Minutes

January 9, 2018

CALL TO ORDER:

Meeting was called to order at 6:30 p.m. by Mayor Treig Pronschinske, presiding over the meeting at City Hall Council Chambers, 156 S. Franklin Street, Mondovi, WI.

ROLL CALL:

Council members present: Smith, Erickson, Avery, Nelson, Conrad and Schultz. Absent: Gunderson. Also present were Mayor Pronschinske and City Administrator/Clerk Hanson.

OPEN MEETINGS LAW COMPLIANCE CERTIFICATION:

City Administrator/Clerk Hanson advised Council that the Mondovi Herald was provided the agenda notice and publication on Friday, December 29, 2017 and it was posted in the public notice locations on Friday, January 5, 2018.

CITIZEN COMMENTS:

There were no citizen comments.

Gunderson arrived at 6:34 p.m.

CONSENT AGENDA:

Council member Conrad wanted #c (Personnel Committee report) removed from the consent agenda. Motion by Schultz and seconded by Smith to approve the consent agenda with the removal of #c. Motion carried with Gunderson abstaining.

ITEMS REMOVED FROM THE CONSENT AGENDA:

In reference to removal of #c under consent agenda: Conrad had questions on the personnel handbook and it was explained to her that on Tuesday, January 16, 2018 a Personnel Committee meeting will be held to review the personnel handbook. It was mentioned that #c was only to approve the minutes from a previous 12/19/17 personnel committee meeting. Motion by Avery and seconded by Smith to approve the 12/19/17 personnel committee meeting minutes. Motion carried with Conrad abstaining.

UNFINISHED BUSINESS FROM PREVIOUS MEETING:

1. APPROVE & ADOPT RESOLUTION #R-18-01-01 BUFFALO COUNTY MULTI-HAZARDS MITIGATION PLAN 2016-2020: City Administrator/Clerk Hanson explained to council the Buffalo County mitigation plan so the city can proceed with grant applications for floods, tornadoes and other hazards. Motion by Smith and seconded by Gunderson to approve and adopt Resolution #R-18-01-01 Buffalo County multi-hazards mitigation plan 2016 thru 2020. Motion carried.
2. LANDFILL 2018 ENVIRONMENTAL MONITORING SERVICES AGREEMENT WITH SEH: City Administrator/Clerk Hanson informed council that SEH currently completes the required monitoring which includes lab tests. Motion by Gunderson and seconded by Schultz to approve the Supplemental Letter Agreement with SEH for the 2018 landfill environmental monitoring services and to clarify that it will be for an estimated lump sum of \$5,300.00 not an hourly rate. Motion carried.
3. APPROVE & ADOPT UPDATED RESOLUTION #R-18-01-02 POLICE CHIEF JOB DESCRIPTION: Council member Smith had some questions under criteria on responding to calls and preferred qualifications. Motion by

Schultz and seconded by Avery to approve and adopt Resolution #R-18-01-02 with the (2) changes being to have the officer in charge, chief of police or sergeant to respond within 30 minutes for a call and under preferred qualifications to spell out or the "equivalent" of by referencing the Wisconsin State Statute in the Department of Justice Law Enforcement Handbook. Motion carried.

4. DAM CAPACITY IMPROVEMENT PLAN: Hanson updated council on the current dam issues. Motion by Avery and seconded by Conrad to approve the spillway capacity study by Ayres Associates for a lump sum of \$9,000.00 with the funds to come out of the Capital Improvement Plan Fund. Motion carried.
5. PUBLIC DISCLOSURE OF FORENSIC AUDIT FINDINGS: Motion by Nelson and seconded by Gunderson to release information from closed session on forensic audit findings. Motion carried. City Administrator/Clerk Hanson gave a public release of additional information relating to insurance claims. The settlement of the lawsuit against North Creek Development has turned the city to submit an insurance claim involving prior acts of city employees, officials and agents that may make the city eligible for recovery. This insurance claim is not based on the settlement of the North Creek Developers lawsuit and there is no allegations that they were involved in or caused any of the following claims. Hanson gave further information on the following:
 - a. TIF 2 refinance issuance & debt restructuring (\$102,623.84)
 - b. Prior transfers that TIF 1 lent funds to TIF 2 (\$1,495,495.00)
 - c. Future transfers that TIF 1 will help support TIF 2 until 2026 (\$402,122.70)
 - d. Hanson's hours spent on insurance submission and forensic audit (\$13,688.40)
 - e. Forensic audit and legal fees submitted as part of the insurance claim (\$131,731.00)
 - f. Alleged union contract violation for work not completed (\$61,837.88)
 - g. Disgorgement of wages by previous city employee (\$95,651.54)
 - h. Alleged mismanagement of funds from prior administration (\$928,356.00)
 - i. City total insurance claim and no further disclosure of additional information at this time

NEW BUSINESS:

1. APPROVE REQUESTS FOR PROPOSALS (RFP) FOR:
 - a. WASTE WATER TREATMENT PLANT (WWTP) FACILITY PLAN: Motion by Gunderson and seconded by Erickson to approve requests for proposals for professional engineering services for (WWTP) facility plan. Motion carried.
 - b. 2018 COMPREHENSIVE PLAN: No discussion until a later date.
2. JOEL STREET IMPROVEMENTS & SPECIFICATIONS AWARD OF PROPOSAL: Representative from Cooper Engineering was present to give a presentation on Joel Street improvement project. No other engineering firms were available to give presentations. Motion by Avery and seconded by Conrad to accept the proposal amount of \$8410.00 from Cooper Engineering for the Joel Street project. Motion carried.
3. MCKINSTRY ENERGY SAVINGS PRESENTATION & PROPOSAL: Representative from McKinstry gave his presentation on energy savings for the city. Discussion on LED lights interior and exterior, windows and doors, water conservation, solar opportunities and oil burning services was held. The representative recommended a detailed engineering study. Motion by Avery and seconded by Schultz to postpone to next meeting for more discussion. Motion carried.
4. APPROVE & ADOPT RESOLUTION #R-18-01-03 KRETT SERVICE COMMENDATION: Motion by Smith and seconded by Gunderson to approve & adopt Resolution #R-18-01-03 for Cindy Krett's 25 years of service to the Mondovi Public Library. Motion carried.

REPORTS OF CITY OFFICERS:

Hanson informed council of the following: Lion's Park lighting, Municipal code updated thru 15 and 17 as well, local road improvement program grant applied for Joel Street thru WDOT, PD software issues, goose management plan drafted to help with geese getting over populated at Mirror Lake Park, update from WDNR

inspection report and Marten Center installation of shelving and coat racks by city employees. Hanson also mentioned the items that will be on the agenda for the January 16, 2018 Personnel Committee meeting and another will be held in February.

Mayor also mentioned that the city is negotiating with the school to have another joint meeting on either a Monday or Tuesday night in February. Date to be determined yet.

APPROVAL OF LICENSE APPLICATIONS:

Motion by Avery and seconded by Schultz to approve operator license application for Kaden Litchfield at Gumby's Bar. Motion carried.

Motion by Nelson and seconded by Smith to approve class "B" beer & liquor license for Heidi L. Keys at 656 N. Eau Claire St. for entire wedding barn contingent on the city receiving notice that state sanitation codes are being met. Motion carried with Conrad voting no and Schultz abstaining.

Motion by Gunderson and seconded by Nelson to approve temporary class "B" beer picnic license for Mondovi Conservation Club Inc. (Stephen Larson, Mgr.) on 2/11/18 ice fishing contest. Motion carried.

COMMUNICATIONS AND OTHER BUSINESS:

None

SET NEXT MEETING DATE:

Mayor informed council that the next scheduled meeting will be held on Tuesday, January 23, 2018 at 6:30 p.m. at City Hall.

ADJOURN INTO CLOSED SESSION:

Motion made at 8:41 p.m. by Nelson and seconded by Smith to adjourn into closed session pursuant to Wisconsin State Statutes 19.85 (1) (f) regarding forensic audit. Motion carried.

RETURN TO OPEN SESSION:

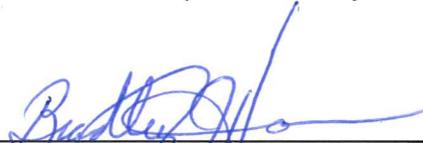
At 9:22 p.m. motion by Avery and seconded by Conrad to adjourn from closed session and return to open session. Motion carried.

ACTION FROM CLOSED SESSION:

Motion by Avery and seconded by Nelson to take action on direction from the closed session. Motion carried.

MOTION TO ADJOURN:

At 9:25 p.m. motion by Schultz and seconded by Conrad to adjourn. Motion carried.



Bradley J. Hanson, City Administrator/Clerk
January 18, 2018

