



City of MONDOVI

156 S. Franklin St., Mondovi, WI 54755

Tel. 715-926-3866

COUNCIL MINUTES OCTOBER 23, 2018

CALL TO ORDER:

Meeting was called to order at 6:30 p.m. by Mayor Weiss, presiding over the meeting at City Hall Council Chambers, 156 S. Franklin Street, Mondovi, WI.

ROLL CALL:

Councilmembers present: Nathan Nelson, Rita Brunkow, David Schultz, Angie Risen, Lynn Smith, and Ginny Gunderson. Also, present were City Administrator/Clerk Bradley Hanson and Mayor Brady Weiss. Absent was Greg Bauer.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW:

Hanson advised Council that the Mondovi Herald-News was provided the agenda notice on Monday, October 15, 2018. It was posted at public posting notice locations and delivered to Councilmembers through their place of business or residence on Friday, October 19, 2018.

CITIZEN COMMENTS:

Jon Larson commented that he would like to have the ordinance updated regarding dogs within the city. He was walking his dog near his residence when another dog attacked his dog. Concerned that the breed of the dog is a regulated breed and would like to see something put in place to protect the citizens. Would like clarification of dog ordinance in the city and what can be done when one dog attacks another.

ACCEPTED AGENDA:

Motion by Schultz and seconded by Risen to accept the consent agenda with correction to October 9, 2018 minutes changing Ottoman to Ottum, removing curbside pickup from and updates to MAC, and adding Facebook to secondary posting sites. Motioned carried.

ITEMS REMOVED FROM THE CONSENT AGENDA:

No items removed from the consent agenda.

UNFINISHED BUSINESS [for heading purposes only]:

1. **FURTHER DETAILS WITH LEVY REFERENDUM:** Hanson updated Council on information regarding the levy referendum. Attendance was up from the last presentation with a total of 6 people attending the three sessions. Stated he had good conversation with residents about the resolution. He also passed out information to local businesses regarding the levy referendum. The last presentation will be at the city garage on Saturday, October 27, 2018.

NEW BUSINESS [for heading purposes only]:

1. **2017 CITY FINANCIAL AUDIT PRESENTATION:** Rob Ganschow, representing WIPFLI CPA's and Consultants, was present to do an audit presentation of the 2017 City's Financial Statements. Rob went over governmental-type funds and proprietor funds explaining their balances and how they arrived at that balance. Discussion with council regarding debt-limit borrowing by municipalities for general obligation debt set by the Department of Revenue. No action.
2. **POLICE CHIEF QUARTERLY REPORT – INCLUDING K-9 APPROVAL FOR EXPENDITURES:** Discussion of K9 unit and handler between Police Chief and Council regarding the requirements of the officer handling the K9. Chief suggested county deputy and city police working opposite shifts so the K-9's are available if needed.

Discussion of contract with Officer Cole who will be handling the K-9. Chief is asking for approval of using donation money from the K-9 project to be used for expenses related to the K-9 unit. Motion by Gunderson and seconded by Nelson to allow Chief Severson the use of the 2018 expenditures to prepare for the K-9 service to be implemented including buying dog supplies, training, vehicle preparations, and travel expenses for training and to also have a contract expedited regarding Officer Cole and the City of Mondovi's K-9 unit. Councilmember Brunkow voiced her concern of the K-9 being a liability to the city. Motion carried with Brunkow voting no.

Police Chief Severson updated council with the quarterly report of the Police Department. Stated two squads have been on the road for the last couple weeks due to training of officers. Chili feed is December 1, 2018 from 2 p.m. until 6 p.m. at the Marten Center with proceeds benefiting the police department.

- LIBRARY DIRECTOR QUARTERLY REPORT: Library Director Katelyn updated council on the Library's quarterly report and upcoming programs including coffee and coloring for adults at 10:00 a.m. on Mondays.
- 3. DONATING SICK TIME BY ANNONYMOUS EMPLOYEES TO FELLOW EMPLOYEE: Discussion regarding an anonymous employee that would like to donate their sick time to a fellow employee as a shared benefits request. Hanson pointed out the process for donating sick time as stated in the handbook. Mayor cautioned if employees donate their time and need their own personal time in the future, they may not receive it in return. At 8:45 there was a five-minute break to collect additional information for council. Discussion of the handbook policy's stating the process of an employee requesting to have time donated to them. Discussed possible changes to the employee handbook regarding donation of earned benefits to other employees, not donating directly to an employee and instead donating to a "bank" of hours that can be used by employees that are in need for protection from discrimination. Personnel Committee will look in to creating a "bank" for donating hours to that "bank" that can be used by employees that are in need. Suggestion made to make the "bank" active and inactive during times of need by an employee. Mayor advised discussion with the City's Attorney before moving forward. No action taken.
- 4. OPERATING \$500,000 LINE OF CREDIT ANNUAL REQUEST FOR PROPOSALS (RFP): Line of \$500,00 credit annual request proposals (RFP) regarding having a line of credit available for the purpose of having money to borrow if needed. Motion by Gunderson and seconded by Nelson to receive proposals for an operating line of credit of \$500,000 from local banks including Waumandee Bank, CCF (United) Bank, and Alliance Bank. Motion carried.
- 5. EMAIL CONSENT FORM FOR UTILITY BILLS: Utility proposed sending bills electronically to residents as an option. Discussion about concerns of personal information and whether this service is necessary. Motion by Nelson and seconded by Gunderson to approve the electronic consent form from the Utility department for billing purposes. Motion carried with Brunkow voting no.
- 6. POEDEN PLACE PARKING CONCERNS: Poeden Place parking concerns. Discussed restricting parking on Poeden Place to the South side of the road with no parking on the north side of the street nearest to the houses and no parking on the grass that is city owned. Discussion of starting to fix the problem by enforcing the junk car ordinance. Police department will notify residents living on Poeden Place of the parking requirements and send notices to remove vehicles parked on the southside grass not used. No action.

REPORTS OF CITY OFFICERS:

Hanson reminded of the Board of Appeals Meeting Wednesday, October 24, 2018. Noted paperwork will be filed with the State for the Industrial Development Corporation in order to keep it active. Special Council Meeting reminder October 30, 2018 at 6:30 p.m.

Mayor thanked city staff for being present at the Levy Referendum presentation. He also reported that he and Hanson are continuing to work on the USDA grant approval process.

APPROVAL OF LICENSE APPLICATIONS:

1. OPERATOR/BARTENDER/SERVER LICENSE APPLICATION RENEWALS: Motion by Nelson and seconded by Schultz to grant operator licenses to the following: Tessa M. Fedie, Daniel J. Risen, and Rita T. Hayden. With condition of Chief Severson's signature on Tessa M. Fedie's application. Motion carried.

COMMUNICATIONS AND OTHER BUSINESS:

Smith reminded everyone of the Board of Appeals meeting on Wednesday, October 24, 2018. She advised she would like their checks placed at their chairs in Council Chambers instead of having them delivered to their homes or place of business.

Gunderson acknowledge a successful Oktoberfest.

SET NEXT MEETING DATE:

Special Common Council meeting will be held October 30, 2018 at 6:30 p.m.

Next regular meeting of the Common Council will be held on November 13, 2018 at 6:30 p.m.

ADJOURNMENT:

At 9:35 p.m. motion by Risen and seconded by Nelson to adjourn. Motion carried.



Bradley J. Hanson, City Administrator/Clerk
October 25, 2018