



# City of MONDOVI

156 S. Franklin St., Mondovi, WI 54755

Tel. 715-926-3866

## COUNCIL MINUTES

March 24, 2020

### **CALL TO ORDER:**

Meeting was called to order at 6:30 p.m. by Mayor Brady Weiss presiding over the meeting at City Hall Council Chambers, 156 S. Franklin St., Mondovi, WI.

### **ROLL CALL AND PLEDGE OF ALLEGIANCE:**

Council members present were Nathan Nelson, Duey Bauer, Angie Risen, David Schultz, Gary Stanton, and Ginny Gunderson. Also present were City Administrator/Clerk Bradley Hanson and Mayor Brady Weiss. Absent was Greg Bauer. Council is adhering to keeping a six-foot distance between each other during the meeting.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW:**

Hanson advised Council that the Mondovi Herald-News was provided the agenda notice on Monday, March 16, 2020. It was posted at public posting notice locations and delivered to Councilmembers through their place of business or residence on Friday, March 20, 2020.

### **CITIZEN COMMENTS:**

No citizen comments

### **CONSENT AGENDA:**

- i. Accept the Agenda as Posted
- ii. Approval of Council Minutes from March 10, 2020
- iii. Committee Report(s) Approval:
  1. Park Board of Commissioners Meeting March 18, 2020
- iv. Mondovi Activity Chart (MAC)

Motion by Schultz and seconded by D. Bauer to accept the consent agenda with the verbiage added to the March 10 minutes regarding clarification on the maintenance of the existing dam gate at Mirror Lake. Motion carried.

### **ITEMS REMOVED FROM THE CONSENT AGENDA:**

No items were removed from the Consent Agenda.

### **REGULAR AGENDA**

1. DONATION CONSIDERATION TO THE MS. MONDOVI PAGEANT: Motion by Gunderson and seconded by Risen to donate \$250 to the Ms. Mondovi Pageant. Motion carried.
2. LIFT STATION 2 REPLACEMENT PUMP SERVING TID 2: Motion by Stanton and seconded by Schultz for replacement of pump at lift station 2 serving TID 2. Motion carried.
3. WISCONSIN DEPARTMENT OF TRANSPORTATION STATE HIGHWAY 37 UPDATE: Motion by Nelson and seconded by D. Bauer to approve specifications given on March 10, 2020 for the roadway plan on State Highway 37. Motion carried.
4. CONFIRMATION OF PUBLIC WORKS EMPLOYEES HOURLY WAGE RATE: Motion by Schultz and seconded by Nelson to give Mike Johnson a wage increased to \$23.10 per hour as per the negotiations when he was hired. Motion carried.
5. LETTER OF CONFIRMATION TO ACQUIRE PROPERTY FOR THE NEW WASTE WATER TREATMENT PLANT AND INDUSTRIAL PARK PROPERTY FROM SCHMIDTKNECHTS: Motion by Stanton and seconded by Nelson to give

Hanson permission to draft a letter to Schmidtknechts stating the City is acquiring the land from them for their banking purposes. Motion carried.

6. EHLER'S PUBLIC FINANCE ADVISORS:

- i. Waste Water Treatment Plant (WWTP) funding (water and waste water)
- ii. General Fund expenditures and tax incremental financing districts funding

Discussion on funding for the Waste Water Treatment Plant. Hanson will verify percentage rate for interest. No action.

7. CBS SQUARED ROAD PROJECTS:

- i. 2019 – 2020 Infrastructure Project 2 projects for 2020
- ii. New WWTP Access Road

Motion by Gunderson and seconded by Nelson to proceed with Phase 2 and include The Valley Estates Road in infrastructure improvements for 2021. Motion carried.

8. SHARP'S POINT PROPERTY DEVELOPMENT AGREEMENTS: Motion by Schultz and seconded by Nelson to accept the agreement reached between the City and property owners involved in Sharp's Point property development. An easement has been established with Dave Eddy. Reginald and Cynthia Brenner agreed to \$2,000, and other concessions, for 10 feet of their property along the road leading to Sharp's Point. Motion carried.

9. CITY PARKS VIDEO SURVEILANCE INSTALLATION AND EQUIPMENT PROPOSAL: Motion by Gunderson and seconded by Stanton to postpone equipment discussion of park video surveillance until an updated proposal is received. Motion carried.

10. APPROVE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT (RD) WASTE WATER TREATMENT PLANT (WWTP) AND INDUSTRIAL PARK RELATED PAYMENTS: No payments as of meeting date. No action.

11. PROCLAMATION P-20-01 DECLARING APRIL AS FAIR HOUSING MONTH: Motion by Nelson and seconded by Risen to approve Proclamation P-20-01. Motion carried.

12. PUBLIC HEALTH: CORONAVIRUS CONCERNS:

- i. Approve the Mayor's appointment of Rick Stoughton as the City's Chief Public Health Officer. After discussion regarding the coronavirus concerns, motion by Gunderson and seconded by Stanton to appoint Rick Stoughton as the City's Chief Public Health Officer. Motion carried.
- ii. Trulock proposal for Marten Center accessibility. Motion by Nelson and seconded by D. Bauer to approve the Trulock proposal for the Marten Center accessibility. Motion carried.
- iii. Library closed as of Wednesday; March 19, 2020 as ordered by the Library Board on March 18, 2020. Gunderson updated on Library regarding closure.
- iv. Closing City Hall lobby access on Tuesdays and Thursdays and further closing considerations. Motion by Risen and seconded by D. Bauer to close City Hall walk-in access to the public until April 24, 2020 or until conditions no longer warrant closure following direction of the Governor. Motion carried.
- v. Part-time employees' financial consideration. Part-time Library employees that do not come to work will only be paid if the Director has work available for them to be done at home. No action taken.
- vi. Carryover of vacation with current employees. Motion by Schultz and seconded by D. Bauer to carryover vacation with current employees due to Coronavirus (COVID-19) Pandemic work coverage concerns. Motion carried.
- vii. Future Council and Committee meetings during the pandemic. Future Council meetings will continue to be held face-to-face with members following guidelines from the CDC regarding COVID-19. No action taken

13. RESOLUTIONS FOR COUNCIL CONSIDERATION:

- i. R-20-03-07 APPROVING THE CERTIFIED SURVEY MAP (CSM) FOR THE NEW WASTE WATER TREATMENT PLANT LOCATION AND ITS ACCESS ROAD FROM WISCONSIN STATE HIGHWAY 37 THROUGH THE JOSHUA AND SAMANTHA ODEGARD PROPERTY LOCATED AT 564 WEST RIVERSIDE AVENUE: Motion by Nelson and seconded by Schultz to approve Resolution R-20-03-07. Motion carried.
- ii. R-20-03-08 TAX INCREMENT FINANCING DISTRICT NUMBER TWO (TID 2) FINANCIAL ASSISTANCE WITH EQUIPMENT ACQUISITION THAT IS NECESSARY FOR THE SUCCESS OF THE DISTRICT AND THE CITY AS A WHOLE: Motion by Nelson and seconded by D. Bauer to approve Resolution R-20-03-08. Motion carried.
- iii. R-20-03-09 ESTABLISHING POLICY FOR ALL PURCHASES OVER \$5,000.00 TO REQUIRE MORE THAN ONE PROPOSAL FOR CONSIDERATION: Motion by Risen and seconded by Stanton to approve Resolution R-20-03-09 to approve non-emergency purchases over \$5,000. Motion carried.
- iv. R-20-03-10 DECLARING A STATE OF EMERGENCY FOR THE RESPONSE WITH THE CORNOVIRUS (COVID-19): Motion by Gunderson and seconded by Schultz to approve Resolution R-20-03-10. Motion carried.

**REPORTS OF MAYOR AND CITY OFFICIALS:** Mayor reported on the importance of the Census and how it affects decisions on emergency and other funding for Municipalities. Council Members may be asked to help at elections if short staffed.

**APPROVAL OF LICENSE APPLICATIONS:**

OPERATOR'S LICENSE APPROVAL: No applications.

CLASS B PICNIC LICENSE APPROVAL: No picnic license applications.

**COMMUNICATIONS AND OTHER BUSINESS:**

Risen stated a request was received to move the "Slow Children at Play" sign to the 500 block of Jefferson St. from its existing location at the 200 block.

**ADJOURN INTO CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85 (1) (G) REGARDING ATTORNEY CONSULTATION WITH SMITH JADEN JOHNSON LAW FIRM LEGAL ANALYSIS FOR INSURANCE CLAIM WITH HANOVER INSURANCE**: Motion by Schultz and seconded by Nelson to adjourn into closed session at 7:41 p.m. Motion carried.

**RETURN TO OPEN SESSION AT 8:29 P.M.**

**ACTION ON CLOSED SESSION:**

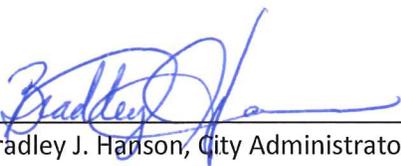
Motion by Stanton and seconded by Gunderson to pursue claim with Hanover Insurance.

**SET NEXT MEETING DATE:**

Next meeting of the Common Council will be on Tuesday, April 14, 2020 at 6:30 p.m.

**ADJOURNMENT:**

At 8:30 p.m. motion by Risen and seconded by Schultz to adjourn. Motion carried.

  
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Bradley J. Hanson, City Administrator/Clerk  
March 26, 2020