



City of MONDOVI

156 S. Franklin St., Mondovi, WI 54755

Tel. 715-926-3866

COUNCIL MINUTES

June 23, 2020

CALL TO ORDER:

Meeting was called to order at 6:30 p.m. by Mayor Brady Weiss, presiding over the meeting at The Marten Center, 120 S. Franklin St., Mondovi, WI.

ROLL CALL AND PLEDGE OF ALLEGIANCE:

Council members present were Nathan Nelson, David Schultz, Gary Stanton, Greg Bauer, Duey Bauer, Angie Risen, and Ginny Gunderson. Also present was Mayor Weiss and City Administrator/Clerk Bradley Hanson. Council is adhering to keeping a six-foot distance between each other during the meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW:

Hanson advised Council that the Mondovi Herald-News was provided the agenda notice on Friday, June 19, 2020. It was posted at public posting notice locations and delivered to Councilmembers through their place of business or residence also on Friday, June 19, 2020.

CITIZEN COMMENTS:

No citizen comments.

CONSENT AGENDA:

- i. Accept or remove items from the posted Agenda
 - ii. Approval of Council Minutes from June 9, 2020
 - iii. Accept Committee Report(s):
 1. Park Board of Commissioners June 10, 2020
 2. Board of Appeals June 18, 2020
 - iv. Mondovi Activity Chart (MAC)
- (a) Items removed from the Consent Agenda
Motion by Schultz and seconded by Stanton to accept the consent agenda with no changes. Motion carried.

ITEMS REMOVED FROM THE CONSENT AGENDA:

No items removed from the consent agenda.

REGULAR AGENDA

1. CREATION OF ADDITIONAL ACCOUNT FOR THE CITY'S WASTE WATER TREATMENT PLANT (WWTP) AND FUND TRANSFERS FOR THOSE FUNDS PER THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT (RD): Motion by Nelson and seconded by G. Bauer to create an additional checking account for transfer of funds per the USDA-RD for the development of the Waste Water Treatment Plant. Motion carried. Motion by Risen and seconded by Gunderson to approve the expenditures and transfers of \$580,000 to the additional account from City funds complying with the USDA-RD. Motion carried.
2. WASTE WATER ANNUAL REPORT WITH DIRECTOR OF PUBLIC WORKS DARRELL ROGNHOLT: Director of Public Works, Darrell Rognholt was present to provide information on the waste water annual report. No action.
3. ADVANCED HYDRONIC TECHNOLOGIES PROPOSAL FOR WATER SYSTEM SURVEYS: Motion by Gunderson and seconded by G. Bauer to approve the Utility Committee's recommendation to contract with Advanced Hydronic Technologies to complete the Cross Connection Inspections of all water meters over a ten-year

period as required by the state. Motion carried. The pamphlet is complete and will be mailed to all residents for information on the process.

4. **RESOLUTIONS FOR COUNCIL CONSIDERATION:**

- i. P-20-03 PROCLAMATION FOR ED MAHLUM INDEPENDENCE DAY PARADE GRAND MARSHALL: Motion by Stanton and seconded by Nelson to approve Proclamation P-20-03. Motion carried.
- ii. R-20-06-02 A RESOLUTION TO LIFT THE RESTRICTION OF THE OPEN CONTAINER ORDINANCE, SECTION 9.01 OFFENSES ENDANGERING PUBLIC SAFETY, PARAGRAPH (5) OPEN BOTTLE, FOR THE MONDOVI BUSINESS ASSOCIATION'S ANNUAL SHAMROCK SHUFFLE ORIGINALLY SCHEDULED FOR THURSDAY, MARCH 19, 2020 AND RESCHEDULED FOR JULY 30, 2020 DUE TO THE CORONAVIRUS (COVID-19) PANDEMIC: Motion by Nelson and seconded by Gunderson to approve Resolution R-20-06-02. Motion carried.
- iii. R-20-06-03 APPROVE THE WASTE WATER TREATMENT PLANT (WWTP) COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) TO WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR): Motion by Schultz and seconded by Risen to approve Resolution R-20-06-03. Motion carried.

5. **CBS SQUARED:**

- i. VALLEY ESTATES ROAD
 - a. BOARD OF APPEALS DECISION – Board of Appeals recommended creating an Extra-Territorial Zoning Committee with surrounding Townships for agreement on use of city roads for township access.
 - b. PETITION FOR DETACHMENT INFORMATION AND OTHER LEGAL REQUIREMENTS – City Attorney advised petition for detachment was not done appropriately and cited state law incorrectly.
 - c. ROAD SURFACE REPAIR CONCURRENT WITH COUNTRYSIDE PARKWAY – CBS Squared is finalizing road surface repair work for Valley Estates Road and Countryside Parkway. Motion by Risen and seconded by Schultz to proceed with the Valley Estate Road project. Motion carried.
- ii. 2019 – 2020 INFRASTRUCTURE PROJECT PHASE 2 CHIP SEAL PROJECT AWARD – Motion by G. Bauer and seconded by Nelson to award the 2019 – 2020 Infrastructure Phase 2 Chip Seal Project to Scott Construction for \$382,296.35. Motion carried.
- iii. WWTP ACCESS ROAD EASEMENT NEGOTIATIONS – Motion by Schultz and seconded by Stanton to give permission to forward the negotiations to the City Attorney by Hanson. Motion carried.
 - a. 541 W RIVERSIDE AVE STORMWATER EASEMENT – Steve Anderson has agreed to allow 10 feet easement with agreement as long as rip rap is placed along the water after construction.
 - b. 512 W RIVERSIDE AVE PROPERTY EXCHANGE FOR VISION TRIANGLE AND CLOSING OF DRIVEWAY ONTO STATE HIGHWAY 37 – Jeff Johnson agreed to have driveway on W. Riverside Ave closed in exchange for a land swap with a paved driveway leading to his garage.
- iv. APPROVE WWTP REED BED REQUEST FOR QUALIFICATIONS AWARD TO CONSTRUCTED WETLAND GROUP – Motion by Schultz and seconded by Gunderson to award the reed bed process of the WWTP construction to Constructed Wetland Group. Motion carried.

6. **BOARD OF APPEALS RECOMMENDATIONS:**

- i. EXTRA-TERRITORIAL ZONING ORDINANCE RENEWAL WITH TOWNSHIP COOPERATION – Motion by Gunderson and seconded by Stanton to allow Hanson to meet with Townships regarding the Extra-Territorial Zoning process. Motion carried.
- ii. CONDITIONAL USE PERMIT FOR 310 W RIVERSIDE AVENUE TO SELL CARS – Motion by Nelson and seconded by Stanton to approve a conditional use permit to have no more than 7 vehicles parked at the property located at 310 Riverside Avenue offered for sale or to be worked on. Motion carried.
- iii. PEESO CREEK TERRACE RESIDENTIAL VALUES FOR MULTIPLE LOTS OWNED BY THE SAME INDIVIDUAL TO BE SET AT A MINIMUM OF \$225,000 ASSESSED VALUE – Motion by Nelson and seconded by Risen to approve residential values for lots owned by the same individual to be set at a minimum of \$225,000 assessed value. Motion carried with G. Bauer abstaining.

- iv. SETBACK VARIANCE FOR NEW MIRROR LAKE PAVILION – Motion by Schultz and seconded by Gunderson to allow the setback variance for the new pavilion. Motion carried.
- 7. MIRROR LAKE PAVILION CONSTRUCTION AGREEMENT COMPLIANCE PRE-PAYMENT AUTHORIZATION OF \$25,000: Motion by G. Bauer and seconded by Risen to approve a pre-payment of \$25,000 to West Central Contractors for the Mirror Lake Pavilion construction costs. Motion carried with Nelson abstaining.
- 8. MAYOR AND CITY ADMINISTRATOR’S RECOMMENDATION TO OFFER PART-TIME DOWNTOWN BEAUTIFICATION ASSISTANT POSITIONS TO ANDREA SOHA FOR THE REGULARLY SCHEDULED PART-TIME SEASONAL POSITION AND TO HOLLY HESSELMAN FOR A PART-TIME SEASONAL POSITION ON AN AS-NEEDED BASIS; DUE TO THE NEEDS OF THE CITY, AND COVID-19, THEY HAVE ALREADY STARTED IN THEIR POSITIONS: Motion by Schultz and seconded by Risen to approve recommendations for part-time downtown beautification seasonal positions to Andrea Soha and Holly Hesselman. Motion carried.
- 9. MAYOR AND CITY ADMINISTRATOR’S RECOMMENDATION TO OFFER PART-TIME RECYCLE CENTER ATTENDANT TO NASH WEISS, DUE TO THE NEEDS OF THE CITY, AND COVID-19, HE HAS STARTED IN THIS POSITION LAST WEEK; TO OFFER A 90-DAY INTERNSHIP AS A RECYCLE CENTER ATTENDANT TO BEJAMIN MCGEE AND THEREBY RENDERING ASSISTANCE TO THE REGULAR PART-TIME ATTENDANTS: Motion by Stanton and seconded by D. Bauer to approve Nash Weiss as a part-time Recycle Center attendant and Benjamin McGee as a 90-day intern assistant. Motion carried.
- 10. PARK BOARD RECOMMENDATIONS FOR COUNCIL APPROVAL:
 - i. PLAYGROUND INSPECTION POLICY – Motion by Nelson and seconded by Gunderson to approve the playground inspection policy for bi-annual inspections of equipment. Motion carried.
 - ii. BUFFALO COUNTY FAIR CANCELATION REPLACEMENT RECOMMENDATIONS – Mayor’s concern of COVID-19 cases recommends keeping activities limited at this time. Parade and fireworks for the 4th of July will take place and social distancing will be recommended. Date is set for a rescheduled Shamrock Shuffle for July 30. No action.
- 11. APPROVE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT (RD) WASTE WATER TREATMENT PLANT (WWTP) AND INDUSTRIAL PARK RELATED PAYMENTS: Motion by Risen and seconded by Schultz to approve payments for the Waste Water Treatment Plant. Motion carried.
- 12. AUGUST PRIMARY ELECTION CONFLICTS WITH SCHEDULED COMMON COUNCIL AND FINANCE COMMITTEE MEETINGS:
 - i. FINANCE COMMITTEE MOVED FROM MONDAY, AUGUST 10 TO WEDNESDAY AUGUST 12, 2020
 - ii. COMMON COUNCIL MOVED FROM TUESDAY, AUGUST 11 TO THURSDAY, AUGUST 13, 2020
 Motion by Nelson and seconded by G. Bauer to move the Finance Committee meeting and Common Council meeting dates as indicated above. Motion carried.
- 13. PUBLIC NOTICE OF THE NEW WWTP GROUNDBREAKING AT 564 W. RIVERSIDE AVENUE, THE SITE OF THE NEW ACCESS ROAD TO THE NEW WWTP CONNECTION TO STATE HIGHWAY 37: Groundbreaking will take place at 564 W. Riverside Ave. for the access road to the Waste Water Treatment Plant. No action.

REPORTS OF MAYOR AND CITY OFFICIALS: Hanson noted City Hall will be closed July 3, 2020. After reviewing past minutes there was no information regarding Monroe Street found. He will review additional minutes.

APPROVAL OF LICENSE APPLICATIONS:

OPERATOR’S LICENSE APPROVAL:

- | | |
|--------------------------------|---------------------------------------|
| 1. Jodie B. Gonstead – Buzz’s | 6. Carolyn T. Stellick – Buzz’s |
| 2. Stacy J. Hoch – Buzz’s | 7. Vinola J. Rosensteel – Buzz’s |
| 3. Daniel J. Laehn – Buzz’s | 8. Cassandra J. Pronschinske – Buzz’s |
| 4. Lindsay M. Maddock – Buzz’s | |
| 5. Amanda R. Mikesell – Buzz’s | |

Motion by Nelson and seconded by Stanton to approve the operator's license for the above listed. Motion carried.

CLASS B PICNIC LICENSE APPROVAL: No picnic license applications.

COMMUNICATIONS AND OTHER BUSINESS:

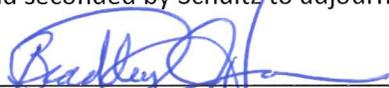
Hanson answered Stanton's question regarding mowing, fish loss estimate is around 500, and Ginny said the parade and other activities are still on for the 4th of July.

SET NEXT MEETING DATE:

Next meeting of the Common Council will be on Tuesday, July 14, 2020 at 6:30 p.m. at the Marten Center.

ADJOURNMENT:

At 7:50 p.m. motion by Risen and seconded by Schultz to adjourn. Motion carried.



Bradley J. Hanson, City Administrator/Clerk
June 24, 2020