



City of MONDOVI

156 S. Franklin St., Mondovi, WI 54755

Tel. 715-926-3866

REQUEST FOR PROPOSAL COVER LETTER CITY OF MONDOVI STRUCTURE DEMOLITION September 3, 2020

Scope of Project

The City of Mondovi proposes that this project involves the demolition of a structure and its utilities, down to its concrete base, from the site located at 147 W. Hudson street in Mondovi, Buffalo County, Wisconsin.

Staff Availability

Each organization interested in submitting a proposal is highly encouraged and will be allowed up to a 30-minute site visit to hold interaction with Staff members regarding the scope, magnitude, and timelines of this project. This will be allowed until October 1, 2020.

Proposals

All proposals submitted should include a statement of qualifications, experience with at least three previous demolition project references, and intended project manager: name, title, and experience. The proposal shall include a discussion of the specific services to be provided, the approach to implementing the project and cost for services. Your institution's proposal shall not exceed 15 pages (including the RFP four pages). Provide 10 copies of your proposal and include all four pages of this RFP, along with an electronic format of the proposal on a stored memory device.

Proposal Addressed to in a sealed envelope (emailed proposals will not be accepted):

City of Mondovi
Attention: 147 W Hudson St Demolition
156 South Franklin Street
Mondovi, WI 54755

Proposals are due by 2:00 p.m. on Thursday, October 8, 2020

LATE PROPOSALS WILL NOT BE ACCEPTED; THIS IS INCLUSIVE OF ALL DELIVERY METHODS.

The City of Mondovi will not accept responsibility for any late deliveries by any methods.

PROPOSAL AWARD

City Council, at their discretion may request a presentation from one or more received proposal conducted by those selected institution(s) authorized representatives. Awarded Proposal is anticipated to be notified by Wednesday, October 14, 2020.

The City of Mondovi reserves the right to waive any information or to reject any or all proposals and to award the proposal to the agency who in the judgement of the City of Mondovi will serve the best interests of the City of Mondovi. Preference will be granted to organizations with a facility or location within the City of Mondovi's corporate boundaries.

The City of Mondovi will review and evaluate each proposal. When evaluating the proposals, the City will consider qualifications, capacity to handle this project, historical data of organization, and any other encumbrances placed upon the City by winning organization.

Questions may be directed to Bradley Hanson, City Administrator/Clerk at cityadmin@mondovi.com or 715-926-3866.

REQUEST FOR PROPOSAL SPECIFICATIONS
CITY OF MONDOVI STRUCTURE DEMOLITION
Due by 2:00 p.m. on Thursday, October 8, 2020

This form is to be completed and submitted with any supporting documentation for the organization’s Request for Proposals (RFP). Below requested information must be included in the order indicated. Additional information may be requested.

A. ORGANIZATION/CONTRACTOR INFORMATION:

- a. Name: _____
- b. Authorized Party: _____
- c. Address/City: _____
- d. Phone Number: _____
- e. Email: _____

B. DATE OF INCORPORATION:

C. DEMOLITION OF ALL WALLS AND UTILITIES WITHIN THE STRUCTURE AT 147 W HUDSON ST DOWN TO THE CONCRETE SLABS: All materials are to be removed from the demolition site and placed in appropriate construction landfill or a preferred recyclable location if applicable.

D. CREDIT TO THE CITY FOR THE METAL SIDING:

E. TOTAL PROPOSED DEMOLITION COST TO CITY:

F. AUTHORIZED PARTY SIGNATURE AND ACKNOWLEDGEMENT:

As the authorized party for the contractor, I agree to fulfill this proposal as indicated for the amounts indicated. To further understand this proposal, I have initialed each of the pages of this RFP in the bottom right corner and have attached additional documents as requested and/or necessary.

The bidder agrees this bid shall be good and may not be withdrawn for sixty (60) days after the scheduled time and date for receiving bids.

The bidder understands the owner reserves the right to accept or reject any or all bids or alternates and to waive informalities in bids received and minor discrepancies in bidding procedures.

The bidder agrees, if awarded the contract, to supply the City with a Certificate of Insurance, naming the City as a secondary insured, with the minimum amount of \$1,000,000 prior to beginning the demolition, after receipt of the notice to proceed.

The successful bidder shall file all necessary permits for demolition upon receipt of confirmation of notice to proceed for this project. Attach a description of procedures to be used and anticipated work hours along with a copy of your Proof of Insurance and Worker's Compensation Certificate.

G. Signed: _____

H. Printed Name: _____

I. Title: _____

J. Date of Signature: _____

K. Organization's Name: _____

L. Address: _____

M. Phone: _____